

## **Project Officers (JOB OPPORTUNITY)**

### **Background**

Vétérinaires Sans Frontières - Germany (VSF Germany) is a non-governmental, non-profit making international Organization engaged in humanitarian aid and development assistance to pastoralists and vulnerable communities in areas where livestock is of importance. With support in animal health, agriculture, WASH, marketing, and food safety, VSFG works towards food security and strengthened livelihoods of pastoralist and agro-pastoral communities. VSF Germany is registered and licensed in Ethiopia by the Authority for Civil Society Organizations since March 2010 as foreign organization re-registered since May 23, 2019, with License no 1662. VSF Germany implements activities in Ethiopia, Sudan, South Sudan, Kenya, Somalia, and Uganda.

VSF Germany seeks to recruit qualified and well-experienced staff for projects entitled "Sustainable Diversified Diets for Improved Nutrition in Seqota Declaration Woredas of Ethiopia (Sidama and Central Ethiopia Regions) " funded by the World Food Programme (WFP) in Sidama and Central Ethiopia Regions. The positions to be filled are as follows and in each position female are highly encouraged to apply.

### **Position:**

**Job title: Project Officers**

**Line Manager:** Project manager

**Place of work: Dale and Bona Zuria Woredas of Sidama Region and Mirab Badowacho and Sankura Woredas of the Central Ethiopia Region**

**Donor:** WFP

**Monthly salary:** As per the VSF Germany salary scale

**No. Of positions: Four (04)**

**Length of Contract:** One year with possible extension

### **Job Summary:**

The purpose of the Project Officers position is, to effectively implement WFP funded project in Sidama and the Central Ethiopia region, with a specific role in resilience building /Livelihood components of project activities in collaboration with other VSF Germany staff. S/he is also responsible for assisting the project manager in project designing, planning, budget control, reporting, and so on.

### **Key Areas of Responsibility:**

- Engages primarily in the implementation of resilience building/livelihood component of the project, such as Livestock, Agriculture, and diversified and Nutrient-dense food production etc of the project in accordance with project design, implementation planning, and other interim plans;
- Participates in the development of a detailed implementation plan with staff and partners/stakeholders;
- Ensures that each activities of the project are interlinked and comprehensively covered;
- Provides technical assistance and support to other team members of the project.
- Makes sure that project activities are performed in line with the work plan;

- Participates in project activity and budget planning
- Lead project implementation, monitoring, follow-up, and evaluation at the district level
- Ensures that a summary of community meetings, seminars, or workshops facilitated and or attended by project staff is well documented and shared with others;
- Together with the Project Manager, compiles weekly, monthly, quarterly, midterm, and annual reports for the government, Donors and other partners;
- Together with the Project Manager, properly document the achievements and lessons of the project activities and share with concerned stakeholders
- In close consultation with the Project Manager, liaises with relevant government institutions, counterparts, NGO and CBO partners with the objective of effective implementation of the project activities;
- Establishes an effective working relationship with other partners' staff, government, non-governmental and community-based organizations;
- Participate and lead beneficiary identification with stakeholders, document the process and keep beneficiary lists and other related documents of the project.
- Work cordially with local partners, authorities, and leaders in reaching the beneficiaries.
- Keeps herself/himself updated about recent developments in assigned technical areas and related issues;
- Facilitates trainings, workshops, experience sharing visits, etc that are related to the needs of target beneficiaries and government line departments

#### **Job Requirement:**

- University Degree in Animal Science and Production, Rural Development, Veterinary Medicine, or development and related fields.
- At least 5 years of professional experience and NGO work experience will be a requirement.
- Knowledge and experience of working with Stallholder farmers in Sidama and Central Ethiopia Regions
- Language proficiency in written and spoken English;
- Computer literacy in MS-Word, Excel;
- Interpersonal communication and report writing skills;

#### **How to apply**

Interested and qualified candidates meeting the minimum requirements should send application comprising of the following documents to <https://forms.gle/xhnuuBiCVf8RW1JP9> within 10 working days post advert, on or before January **27<sup>th</sup> 2026**.

1. Updated CV not more than 3 pages
2. Cover letter for application only One (1) page
3. One-page summary table of educational background, work experience, skill, competence and current or last salary.

**DON'T SUBMIT** copies of transcripts, academic degrees, or recommendation letter as you will provide them up on request only. Make sure also you clearly state the job position and location in your email or on the cover of envelop and or application letter.

**Due to the urgency of some position we shall conduct assessments on an ongoing basis as applications are received.**

#### **Disclaimer:**

VSF Germany does not charge any kind of fee at whichever stage of the recruitment process and does not act through recruitment agents.